

# Certified Professional Program

## District of West Vancouver

### Confirmation of Completion of Code Coordination

Certified Professional Program  
An Alternate Building Permit Process

### Schedule CP-2

For jurisdictions regulated by the  
British Columbia Building Code

- Notes:
1. This letter is endorsed by the Architectural Institute of British Columbia and Engineers and Geoscientists British Columbia.
  2. Words in italics are given the same meaning as defined in the British Columbia Building Code.
  3. Words in quotations are defined in Schedule CP-1.

To: **Senior Manager, Permits, Inspections, and Land Development** Date: \_\_\_\_\_  
District of West Vancouver  
750 17th Street  
West Vancouver, BC V7V 3T3

Project Address: \_\_\_\_\_ Building Permit No. \_\_\_\_\_

I confirm that I have fulfilled my obligations for "code coordination" as outlined in my previously submitted Schedule CP-1 entitled **Confirmation of Commitment by Owner and "Certified Professional"**.

I enclose the relevant occupancy documents as listed on the attached **Occupancy Submission Documents Checklist**.

#### **NOTE:**

A "**Certified Professional**" means an Architect or Professional Engineer who has been recognized as qualified as a "Certified Professional" by the Architectural Institute of British Columbia or Engineers and Geoscientists British Columbia.

#### "Certified Professional" (please print):

Name: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

City: \_\_\_\_\_

Email: \_\_\_\_\_

Postal Code: \_\_\_\_\_

Signature: \_\_\_\_\_

(Affix "Certified Professional's" stamp here)

(Affix "Certified Professional's professional seal here)